

**HDSHC Support Staff**  
Last Updated 8/12/2019

**Academic Personnel Actions**

Misa Pham, misa.pham@asu.edu, STA A412, (480) 965-4231

**Accounting, Budgets, & Financial Administration**

Misa Pham, misa.pham@asu.edu, STA A412, (480) 965-4231

**Alumni & Donor Relations**

Catherine Sebold, catherine.sebold@asu.edu STA A432, (480) 965-5676

**Authorized Drivers**

Sue Wurster, suzanne.wurster@asu.edu, STA A412, (480) 965-2851

**Course Evaluations**

Ira Ochs, ira.ochs@asu.edu, STA A412, (480) 965-6313

**Classroom Scheduling**

Heather Freireich, Heather.Freireich@asu.edu STA A412, (480) 965-5096

**Events**

**Logistics:** Ira Ochs, ira.ochs@asu.edu, STA A412, (480) 965-6313

**Promotion:** Catherine Sebold, catherine.sebold@asu.edu STA A432, (480) 965-5676

**Facilities Request**

Ira Ochs, ira.ochs@asu.edu, STA A412, (480) 965-6313

**Front Desk & Administration Office Management (Includes Managing Director's Calendar)**

Ira Ochs, ira.ochs@asu.edu, STA A412, (480) 965-6313

**Graduate Student Support**

**MA Online:** Patrick McDonald, MACOMAPP@asu.edu, (480) 799-5000

**PhD:** Heather Freireich, PHDCOMAPP@asu.edu STA A412, (480) 965-5096

**Grants (Post-Award Management)**

Misa Pham, misa.pham@asu.edu, STA A412, (480) 965-4231

**Human Resources/Payroll/Leaves Management**

Misa Pham, misa.pham@asu.edu, STA A412, (480) 965-4231

Diane Gray, diane.gray@asu.edu, STA A412, (480) 727-3618

**IT Assistance**

Service tab of MyASU, Lance Rogers, lance.rogers@asu.edu, STA A111

Click [HERE](#) to create a service ticket.

**Keys (Building & Offices)**

Ira Ochs, ira.ochs@asu.edu, STA A412, (480) 965-6313

**Marketing & Communications**

Catherine Sebold, catherine.sebold@asu.edu STA A432, (480) 965-5676

**P-Card Information & Access**

Sue Wurster, suzanne.wurster@asu.edu, STA A412, (480) 965-2851

**Purchasing & Reimbursements (Except Office Supplies)**

Sue Wurster, suzanne.wurster@asu.edu, STA A412, (480) 965-2851

**Purchasing Office Supplies**

Ira Ochs, ira.ochs@asu.edu, STA A412, (480) 965-6313

**Recruitment**

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**Roster Contacts**

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Sue Wurster, suzanne.wurster@asu.edu, STA A412, (480) 965-2851

**Scholarships**

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**Space Management**

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Misa Pham, misa.pham@asu.edu, STA A412, (480) 965-4231

**Textbooks & Desk Copies**

Ira Ochs, ira.ochs@asu.edu, STA A412, (480) 965-6313

**Travel Requests & Claims**

**Faculty Claims:** Ira Ochs, ira.ochs@asu.edu, STA A412, (480) 965-6313

**Forensics Claims:** Sue Wurster, suzanne.wurster@asu.edu, STA A412, (480) 965-2851

**Graduate Student Claims:** Heather Freireich, Heather.Freireich@asu.edu, STA A412, (480) 965-5096

**Time Reporting**

Diane Gray, diane.gray@asu.edu, STA A412, (480) 727-3618

**Undergraduate Academic Services**

Barbara DeDecker, barbara.d@asu.edu, STA A145C (Lead Advisor)

Carol Comito, carol.comito@asu.edu, STA A145A

Kyle Fray, kyle.fray@asu.edu, STA A145B

Debra Daly, dancindeb52@asu.edu, STA A145D

Dan Schwimmer, dan.schwimmer@asu.edu, STA A145E

**Website & Social Media**

Catherine Sebold, catherine.sebold@asu.edu, STA A432, (480) 965-5676